

RESOLUTION NO. 04-2025

BOROUGH OF JERMYN
LACKAWANNA COUNTY, PENNSYLVANIA
RESOLUTION OF THE COUNCIL

A RESOLUTION ESTABLISHING GUIDELINES AND A SCHEDULE OF FEES TO BE CHARGED IN CONNECTION WITH THE ADMINISTRATION OF THE PENNSYLVANIA SEWAGE FACILITIES ACT, INCLUDING APPLICATIONS FOR PERMITS TO INSTALL, MODIFY, REPAIR AND REPLACE ON-SITE SEWAGE TREATMENT FACILITIES AND SITE SUITABILITY EVALUATIONS, MINOR AND MAJOR SUBDIVISION REVIEWS, SOIL REPLACEMENT VERIFICATION AND APPEALS IN THE BOROUGH OF JERMYN.

NOW THEREFORE, BE IT RESOLVED by the Council of the Borough of JERMYN, and **IT IS HEREBY RESOLVED** by the authority of the same that the following fee schedule shall apply from the effective date of this Resolution:

WHEREAS, the Council for the Borough of JERMYN shall appoint a Sewage Enforcement Officer who shall be charged with the responsibility of administering the provisions of the Sewage Facilities Act within the Borough. Such Officer shall meet the minimum qualifications as established by the Department and abide by the requirements of Chapter 72, Section 72.41 of the Department Rules and Regulations and the following:

- A. Compensation: The SEO shall not accept any fee for services or work performed in the administration of the Act other than the compensation set by the Borough of JERMYN.
- B. Financial Interest: The SEO shall not conduct a test or issue any permit for an individual or community sewage system for any parcel in which he has a financial interest, or in which a relative by blood or marriage has a financial interest or in which his employer or his business partners (except the Borough) have a financial interest unless written permission had been obtained in advance from DEP. [DEP, Ch. 72, Sec. 72.41 (g) and (h)].
- C. Testing: Before issuing a permit, the SEO shall either observe, conduct personally, or otherwise confirm in a manner approved by DEP, all tests used to determine the suitability of a site for an individual or community sewage system.
- D. Notice: The SEO shall give notice to all applicants or permittees of any approval, denial, or revocation of a permit in accordance with this Ordinance and DEP Rules and Regulations.

E. Records: The SEO shall maintain full and complete records of all permits, sewage system designs, and malfunctions including all information used by him in determining the cause of the malfunction. The SEO shall maintain the records so that patterns of malfunctions can be readily identified.

WHEREAS, There will be a ten percent (10%) administrative fee added to any sewage permit application in addition to the base fees. The following fees shall be used in securing a permit.

BASE FEES

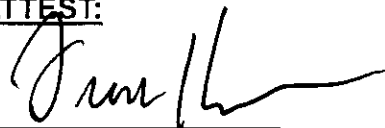
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|----|--|------------|
| 1. | On-site Septic Systems Installations | |
| A. | New System Installation – Residential (Category I) | \$1000.00 |
| B. | New System Installation – Multi-Family, Commercial
Or Non-Institutional Use (Category II) | \$1600.00 |
| C. | New System Installation – Institutional (Schools, Churches,
Hospitals) (Category III) | \$1800.00 |
| 2 | Repairs or Alterations to or Replacement of Existing
Category I Systems: | |
| A. | Drain field replacement or "substantial" addition | \$ 650.00 |
| B | Treatment Tank (Septic or Aerobic) | \$ 450.00 |
| 3 | Repairs or Alterations to or Replacement of Existing
Category II Systems: | |
| A. | Drain field replacement or "substantial" addition | \$ 800.00 |
| B. | Treatment Tank (Septic or Aerobic) | \$ 550.00 |
| 4 | Repairs or Alterations to or Replacement of Existing
Category III Systems: | |
| A | Drain field replacement or "substantial" addition | \$ 1100.00 |
| B | Treatment Tank (Septic or Aerobic) | \$ 650.00 |
| 5. | Site Evaluation Fee. | \$ 1250.00 |
- Includes test pit evaluation** and percolation testing for proposed new lots that must be submitted for planning and subdivision approval. Successful test results may be transferred to a new sewage permit application in the future, but only after all required approvals have been received by The Borough.

6. Second Percolation Test. When holes are not prepared properly, or an easily accessible water supply is not available or sufficient, or additional testing is required or requested due to inadequate prior test results of due to increased drain field size.	\$ 850.00
7. Additional Test Pit Analysis (two analyses with Item 5)	\$ 90.00 Per test
8. Minor Planning Module Review Fee (five lots or less)	\$ 275.00
9. Major planning Module Review Fee (six lots or more) Plus 50.00/LOT	\$ 275.00
10. Appeal from Denial or Granting of a Sewage Permit PLUS Estimate of costs associated with hearing including advertising, stenographer, engineering and consulting fees. Appellant to pay all costs actually incurred by Borough.	\$1200.00
11. Soil placement verification. Certifying with a qualified soil scientist hired by the applicant that good material soil has been added to a prescribed depth in a marked location in order that the area may be tested after a four (4) year waiting period to determine if it is suitable for on-lot sewage use. The drain field must be located in the same exact area. A new permit must be applied for and new testing performed after the four year interval, to ascertain if the replacement area is suitable for on-lot sewage use.	\$1000.00 PLUS BASE FEE 1A, 1B or 1C
12. Consultation with consultants, real estate agents, lawyers or parties other than the property owner.	\$120.00/HR 1 HR MIN
13. In the event SEO charges exceed the above noted Item BASE FEES due to delays created by the applicant, the applicants agents and/or contractors; the applicant will be billed hourly at the specified rate.	\$120.00/HR

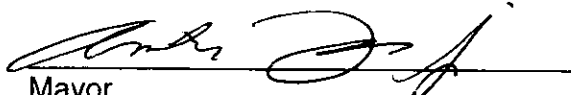
IT IS FURTHER RESOLVED that the Council of the Borough of JERMYN is authorized to enter into an appropriate agreement with a Certified Sewage Enforcement Officer and an Alternate Certified Sewage Enforcement Officer, to enforce its duties as the Local Agency.

RESOLVED by the council of the Borough of JERMYN on this 18 day of ~~September~~, 2025.

ATTEST:



Council President



Mayor

h:garyw/OLDSSCHD/jermynsewagefees